

## DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITY

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

### INTEGRATED CARE INFORMATION ANALYST

Role Title: Information Technology Specialist II

Position #W0107

**HOURLY POSITION – NO STATE BENEFITS**

Pay Band 5, Level II - Hiring Range: \$20.09 - \$35.82 per hour

**Closing Date: July 21, 2014**

Unique opportunity for an experienced data professional to join DMAS Division of Integrated Care and Behavioral Services. This position develops, analyzes and reports data to support the Commonwealth Coordinated Care (CCC) team within the division. Also processes monthly enrollment and disenrollment verification packages following all Centers for Medicare & Medicaid Services (CMS) requirements. This position also designs, conducts, and reviews research projects related to CCC enrollment/disenrollment relying on quantitative methods and trend analysis including a focus on statistical analysis using Excel and statistical software packages. The successful candidate must have considerable knowledge of system applications including MMIS and business-related PC applications including spreadsheet, project management, and presentation software. Experience processing and analyzing large amounts of data in addition to data analysis is a plus. Requires demonstrated ability to work collaboratively with others to analyze problems and to define requirements. Must have demonstrated ability to work independently; work on multiple complex projects simultaneously and, communicate effectively through presentations and reports. Requires demonstrated ability to interact effectively in a team environment both within and outside the Agency. Prefer knowledge of Medicaid member and managed care information systems. Bachelor's degree with major course work in information systems or business administration preferred; education/training/experience interchangeable. THIS POSITION IS LIMITED TO 1500 HOURS PER YEAR – 29 HOURS PER WEEK.

#### ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

**FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED**

Receptionist: 804-786-5408, TDD 800-343-0634

#### Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/ab-position\\_vacancies.htm](http://www.dmas.virginia.gov/ab-position_vacancies.htm)

Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.

EEO/AA/ADA